

## **Business Continuity and Succession Plan Disclosure Statement for RENEW LLC**

RENEW LLC has developed a Business Continuity and Succession Plan for how we will respond to events that significantly disrupt our business and the unavailability and death of key personnel. Since the timing and impact of disasters and disruptions is unpredictable, we will have to be flexible in responding to actual events as they occur. With that in mind, we are providing you with this information on our business continuity and succession plan.

**Contacting Us** – If after a significant business disruption, you cannot contact a member of the RENEW team as you usually do at [firstinitiallastname]@renewstrategies.com, you should try one of the following alternative methods of contacting us:

- Phone: +1 (703) 261-9021
- Email: [renew@renewstrategies.com](mailto:renew@renewstrategies.com)
- Website: [www.renewstrategies.com](http://www.renewstrategies.com)

**Our Business Continuity and Succession Plan** – We plan to quickly recover and resume business operations after a significant business disruption and respond by safeguarding our employees and property, making a financial and operational assessment, protecting the firm's books and records, and allowing our clients to transact business. In short, our business continuity plan is designed to permit our firm to resume operations as quickly as possible, given the scope and severity of the significant business disruption.

Our business continuity plan addresses: data backup and recovery; all mission critical systems; financial and operational assessments; alternative communications with investors, employees, and regulators; alternate physical location of employees; critical supplier, contractor, bank and counterparty impact; regulatory reporting; and assuring our investors' prompt access to their funds and securities if we are unable to continue our business.

RENEW backs up important firm and client records in a geographically separate area. While every emergency situation poses unique problems based on external factors, such as time of day and the severity of the disruption, our response time and ability to provide you information and/or access to funds and securities could be delayed during this period.

In the event of the death of a team member or the extended unavailability of a team member, RENEW's succession plan provides for the allocation of the affected team member's responsibilities to other members of the RENEW team and for informing RENEW's clients, stakeholders and others who to contact in lieu of the affected RENEW personnel.

**Varying Disruptions** – Significant business disruptions can vary in their scope, such as only our firm, a single building housing our firm or employees, the business district where our firm is located, the cities where we are located, or the whole region. Within each of these areas, the severity of the disruption can also vary from minimal to severe. In a disruption to only our firm or a building housing our firm, we will transfer our operations to a local site when needed and expect to recover and resume business within two weeks. In a disruption affecting a business district, city, or region in which we operate, we will transfer our operations to a site outside of the affected area and aim to recover and resume business within one month. In either situation, we plan to continue in business, transfer operations to a partnering organization or consultants, if necessary, and notify you through our website [www.renewstrategies.com](http://www.renewstrategies.com) or our firm's number +1.703.261.9021 how to contact us. If the significant business disruption is so severe that it prevents us from remaining in business, we will ensure our investors receive prompt access to their funds and securities, when and if available.

**For more information** – If you have questions about our business continuity planning, you can contact us at [renew@renewstrategies.com](mailto:renew@renewstrategies.com).